



RENT MANAGER THIRD-PARTY MANAGEMENT CERTIFICATION

Become a Third-Party Management Certified Rent Manager User

As a professional in the property management industry, you want to be able to demonstrate your skill and ability to use Rent Manager for third-party property management. By showing that you're a Rent Manager Certified Third-Party Management software user, you will **position yourself as a leader in the industry**, open doors to future business opportunities, and set yourself apart from your competition!

What does it mean to be a Third-Party Management Certified Rent Manager user? This certification shows that you've demonstrated the ability to complete all the important tasks related to third-party property management using Rent Manager. **Topics covered by the Third-Party Management Certification test include:**

- Understanding the Third-Party Workflow
- Setting Up Pass Through Accounts
- Manual Owner Payouts
- Setting Up RM for Third-Party Management
- Understanding Pass Through Accounts
- Recording an Owner Contribution
- Adding an Owner
- Fee Accounts and Income Charge Types
- Interpreting the Impact of Contributions on the Owner's Statement
- Understanding Trust Accounts
- Standard Management Fees
- Withholding Prepayments from a Distribution Check
- Understanding the Owner's Statement
- Identifying Transactions Created by Management Fee Posting
- Creating/Managing Advanced Fee Setups
- Posting Management Fees
- Rolling Back Management Fees
- Identifying the Advanced Fee Posting Date Range
- Generating an Owner Check
- Understanding Owner Maximum Payout
- Predicting Advanced Management Fees
- Creating/Managing Standard Fee Setups
- Settings that Impact Owner Payout
- Advanced Management Fee Triggers

Need to brush up on your skills beforehand? Visit the Practice Certification Station in Innovation Hall to take a practice test or get hands-on training!

**Want to become certified? Stop by the Registration Booth to sign up!
Space may be limited.**